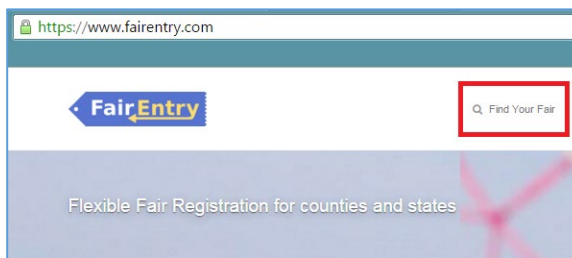


Exhibitor Group (Family) Entry

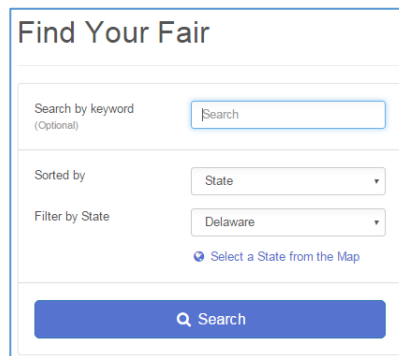
Important Reminders

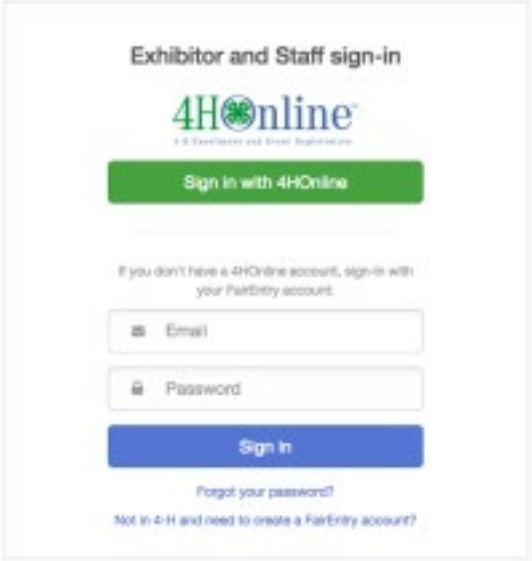
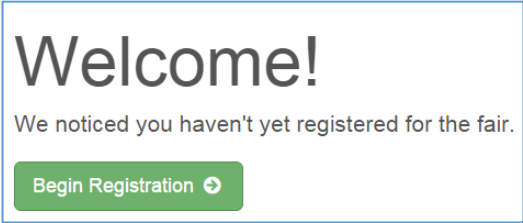
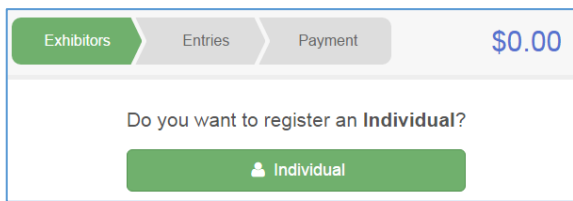
- *****REMINDER***** We are no longer offering paper nomination cards. Instead, all nominations must be completed online through this Fair Entry system prior to tag-in day.
- Nomination Dates:
 - a. Market Beef
 - i. Online nomination system will be open October 14th – November 4th, 2026
 - ii. Tag-In Day will be November 7th 2026, 9 am - 11 am at Augusta Expo
 - b. Market Hogs, Lambs, and Goats
 - i. Online nomination system will be open February 10th – March 3rd, 2027
 - ii. Tag-In Day will be March 6th, 2027, 8 am - 11 am at Augusta Expo
- **4-H members** must be enrolled through 4-H Online prior to completing online nominations through Fair Entry. Enrollments must be approved by the Augusta 4-H Office before you can log into Fair Entry, so please do not wait until the last minute to complete enrollment.
- Register all entries for each exhibitor in the family before proceeding to the Payment section.
- Be sure to click the “Submit” button when you have completed your entries. Entries are not final until they have been submitted.
- Check your email inbox for a confirmation email with a list of your entries.
- You will receive a second email when your entries have been approved by your fair or show.

1. To access our show, go to <http://www.fairentry.com> and click “Find Your Fair”.

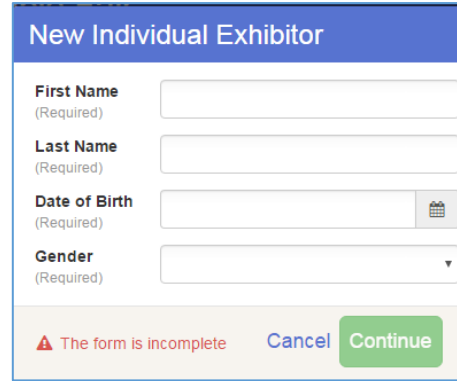


2. Under “Search by Keyword”, type Augusta, and then click on the correct show: 2027 Augusta County 4-H/FFA Market Animal Show and Sale.



3. The following need to log in using “Sign in with 4-H Online”: 4-H members - FFA members with siblings who are in 4-H 4. If you are not a 4-H member AND do not have siblings in 4-H, you can sign in using your Fair Entry account. If you have not previously created entries through Fair Entry (even for another show), you’ll need to create an account. Please do not use student school emails to create your account. We cannot email student emails and you will miss important MAS communication. 5. Still confused? See the attached Exhibitor Login flowchart (at the end of this document) to help you decide if you need to create an account or not!	 The image shows the 4Honline sign-in page. It has a green header with the 4Honline logo. Below it is a green button that says 'Sign in with 4HOnline'. Underneath, it says 'If you don't have a 4HOnline account, sign in with your FairEntry account.' There are two input fields: 'Email' and 'Password'. Below these is a blue 'Sign in' button. At the bottom, there are two links: 'Forgot your password?' and 'Not in 4-H and need to create a FairEntry account?'.
6. Click “Begin Registration”	 The image shows a 'Welcome!' message. Below it, it says 'We noticed you haven't yet registered for the fair.' There is a green button with a right arrow that says 'Begin Registration'.
Exhibitor Information Click “Register an Exhibitor.” Then select “Individual.”	 The image shows the 'Exhibitor Information' screen. At the top, there are three tabs: 'Exhibitors' (selected), 'Entries', and 'Payment'. To the right of the tabs is a price of '\$0.00'. Below the tabs, it asks 'Do you want to register an Individual?'. There is a green button with a person icon that says 'Individual'.

1. Select exhibitor from your family list or click “Create an Exhibitor from Scratch.” Enter the exhibitor information into the required fields. Some forms may require different information depending on the specie.



New Individual Exhibitor

First Name
(Required)

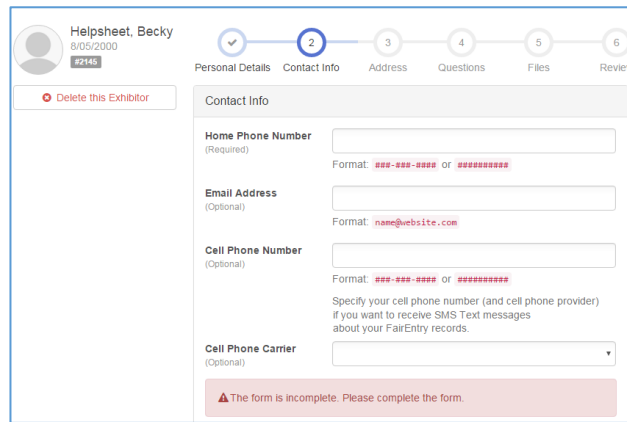
Last Name
(Required)

Date of Birth
(Required)

Gender
(Required)

⚠ The form is incomplete [Cancel](#) [Continue](#)

2. *(If you entered/spelled something incorrectly on the previous screen, you have the option to Delete this Exhibitor on this screen.)* Enter the information on the Contact Info screen—the only required field is the top Home Phone Number. You can use the same email address that you used to create the account, or an alternate one unique to the exhibitor. If they wish to receive text messages, enter the cell phone number and carrier. That number can be the same as the Home Phone Number entered above, or different. Click Continue when you are finished entering data.



Helpsheet, Becky
8/05/2000
#2146

[Delete this Exhibitor](#)

Contact Info

Home Phone Number
(Required)
Format: ###-###-#### or #####

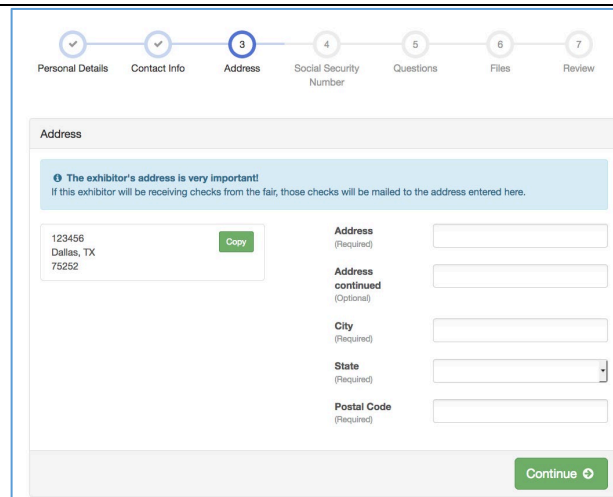
Email Address
(Optional)
Format: name@website.com

Cell Phone Number
(Optional)
Format: ###-###-#### or #####
Specify your cell phone number (and cell phone provider) if you want to receive SMS Text messages about your FairEntry records.

Cell Phone Carrier
(Optional)

⚠ The form is incomplete. Please complete the form.

3. Enter the mailing address. All fields, except Address continued, are required. If the exhibitor has the same address as another exhibitor in the Exhibitor Group, simply click “Copy” to add the address to the current Exhibitor record. Click Continue when all information is entered correctly.
4. If your fair or show asks additional questions, those will be step 4 or 5 on the progress bar at



Address

ⓘ The exhibitor's address is very important!
If this exhibitor will be receiving checks from the fair, those checks will be mailed to the address entered here.

123456
Dallas, TX
75252 [Copy](#)

Address
(Required)

Address continued
(Optional)

City
(Required)

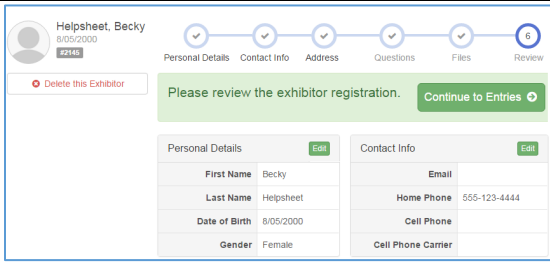
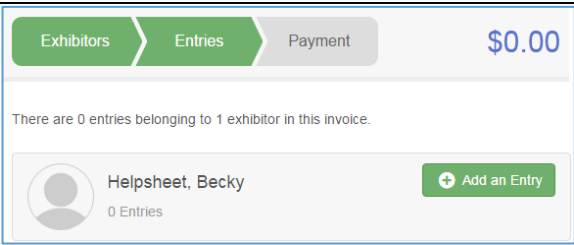
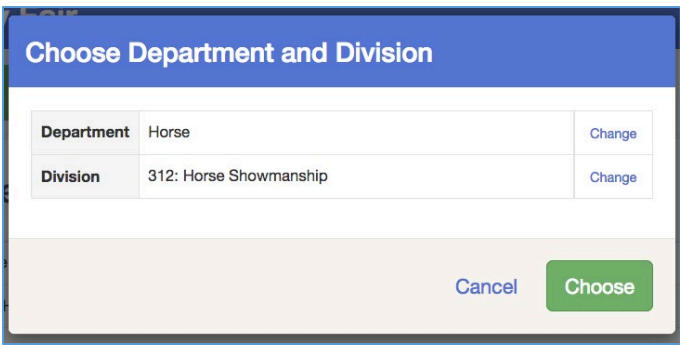
State
(Required)

Postal Code
(Required)

[Continue](#)



Augusta County 4-H/FFA MAS Entry Process

the top. Answer any questions, and click Continue.	
Review the exhibitor information. If any information is incorrect, click the green Edit button in the appropriate group to change it. When all information is correct, click Continue to Entries.	
Creating Entries Each exhibitor can have multiple entries. One entry must be made for each animal and one entry for showmanship. Therefore, if you have two cattle, you should have 1 market class per calf (2 total) and 1 showmanship. Once all entries have been created for the first exhibitor, you have the choice of creating another exhibitor in this exhibitor group (and entries) or proceeding to check-out (make sure to enter all entries for all exhibitors in your family before moving to this step).	
1. Click Add an Entry beside the correct exhibitor (if more than one has been created).	
1. Click Select beside the first department you wish to enter. Any departments that are not available for entry will be noted as "Not Available" with a short explanation. 2. After you select a department, you will see a list of divisions to select from, and then a list of available classes. <i>Also notice that there are blue "Change" links in case you mistakenly select an incorrect department, division, or class.</i> After you have selected the class, click the green Choose button.	





Augusta County 4-H/FFA MAS Entry Process

3. Select a Club or Chapter for this entry.

4. Click “Add an animal”.
5. Choose “Enter a New Animal Record” to enter new animal information.

Fill in all of the fields with information about the animal you intend to exhibit. READ CAREFULLY. We ask the following:

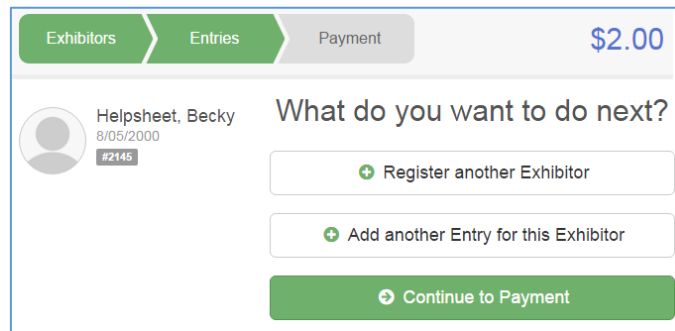
- Description or name (will be replaced with tag # following tag-in day)
- If the animal is shared between siblings (family animal)
- If it is bred and owned (home raised)
- Sex of animal
- RFID or Scrapies tag, if applicable

Click Create and Add Animal when finished. If the animal information was entered incorrectly, you have the option to either Remove From Entry (creating a new animal) or Edit Animal Details. When it’s correct, click Continue.

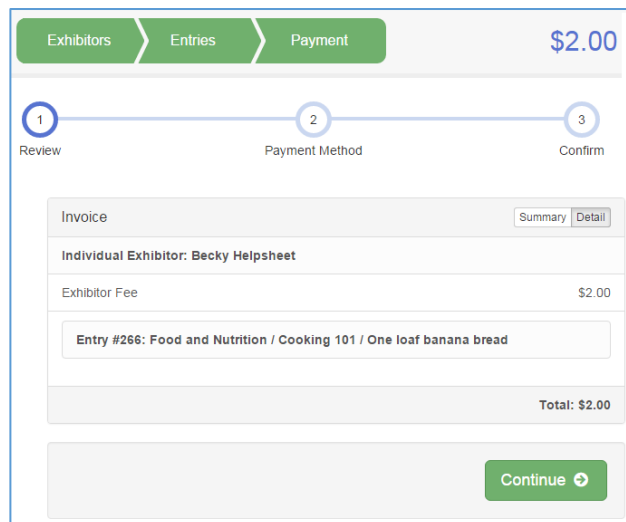
Any questions related to entry in this class will be next. Click Continue after answering those questions or uploading documents.



6. When each class entry is complete, you have three choices for what to do next:
 - a. If all class entries have been completed for one exhibitor (don't forget your showmanship class), you can **Register another Exhibitor** in this exhibitor group.
 - b. If this exhibitor has more class entries to make, you can **Add another Entry for this Exhibitor**.
 - c. To enter showmanship: Click "add another entry", change division to showmanship, then select the appropriate class for your age division.
7. If all entries for all exhibitors in the exhibitor group have been completed, **Continue to Payment** to finalize and submit your entries.



8. Review your entries for completeness and accuracy. *Notice the Summary and Detail buttons at the top of the list on the right.* If there are errors, click on the green Entries section at the top of the page. Click Continue when all information is correct.
9. Once all entries have been entered for exhibitors in your family, submit the invoice for approval.





Augusta County 4-H/FFA MAS Entry Process

You will receive an email message when the entries have been submitted for approval. You will receive a second email when the entries have been approved.

With any questions, please contact Emmalee Edwards at 540-245-5750 or eaedwards@vt.edu.

Thank you for your patience during the transition to our new show software system!

[Fair Entry Login Flowchart](#)

